

CHRISTIAN SERVICE UNIVERSITY COLLEGE, KUMASI

■ FAITH ■ SCHOLARSHIP ■ INTEGRITY

Accredited by the National Accreditation Board, Ghana; Affiliated to the University of Ghana, Legon, Kwame Nkrumah University of Science and Technology (KNUST), Kumasi and University of Cape Coast.



UNDERGRADUATE APPLICATION FORM



Choice of Stream: Distance Regular (August/September) Weekend Regular (January Admissions) Weekend(January)

SECTION A PERSONAL DETAILS

| | | | | | | | | |
|--|--|-----|-------|---|--------------|--|--|---|
| Surname: | | | | First Name: | | | | <p>Affix 2 Passport Photographs here.</p> <p>Please write your name and proposed programme at the back of the photographs</p> |
| Other Names(if any): | | | | | | Title: Rev. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss. <input type="checkbox"/> Ms. <input type="checkbox"/> | | |
| Date of Birth: | | DAY | MONTH | YEAR | Nationality: | | | |
| Place of Birth: | | | | Marital Status: Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Other <input type="checkbox"/> specify: | | | | |
| Permanent Address: | | | | | | | | |
| Current Mailing Address(if different from above): | | | | | | | | |
| Telephone number: | | | | E-mail Address: | | | | |
| Country of current residence: | | | | Physical disability: Yes <input type="checkbox"/> No <input type="checkbox"/> | | | | |
| <i>Valid/Correct e-mail address and telephone number are necessary for reply and communication</i> | | | | | | | | |

SECTION B PROGRAMME OF STUDY

| | |
|---|---|
| Certificate <input type="checkbox"/> Diploma Programme <input type="checkbox"/> Undergraduate Programme <input type="checkbox"/> | |
| <i>Please indicate in order of preference your proposed programme of study (refer to SECTION K for list of programmes)</i> | |
| CHOICE | DIPLOMA AND UNDERGRADUATE PROGRAMMES |
| 1st Choice | |
| 2nd Choice | |
| 3rd Choice | |
| When do you intend to enrol? August 20 _____ or January 20 _____ | |
| Lecture Sessions: Morning [<input type="checkbox"/>] Evening [<input type="checkbox"/>] Weekend [<input type="checkbox"/>] | Choice Of Residence: Resident [<input type="checkbox"/>] Non-Resident [<input type="checkbox"/>] |

SECTION C EDUCATION AND QUALIFICATION

Please attach certified copies of your results slips and certificates.

| School / Institution / College | Dates | | Qualification/Grades | Date Obtained |
|--------------------------------|-------|----|----------------------|---------------|
| | From | To | | |
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| SECTION D | DETAILS OF GUARDIAN / SPONSOR |
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|---|--------------------|---------|
| Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/> Prof. <input type="checkbox"/> Dr <input type="checkbox"/> Rev <input type="checkbox"/> | Permanent Address: | |
| Name: | | |
| Relationship to Applicant: | Tel: | Mobile: |
| Occupation: | Email: | |

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| SECTION E | RELIGIOUS AFFILIATION |
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| Christian <input type="checkbox"/> Moslem, <input type="checkbox"/> if other specify: |
| If Christian, specify denomination: |

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| SECTION F | DOCUMENTS TO BE ATTACHED |
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| The completed form must be returned with: | |
| <input type="checkbox"/> Two recent passport sized photographs certified by the witness | |
| <input type="checkbox"/> Certified Academic Transcript (applicable to HND and other professional certificate holder) | |
| <input type="checkbox"/> Certified copies of all relevant certificates by awarding institutions | |
| Attach the following documents (Foreign Applicants only) | |
| Name of Certificate(s): | Country of Origin: |
| Awarding Body: | Year Obtained: |
| <input type="checkbox"/> Photostat copies of your resident permit (if resident in Ghana) | |
| <input type="checkbox"/> Photostat copies of passport | |

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| SECTION G |
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| Where did you hear about this University College? (Please tick where appropriate) |
| (i) Advertisement :(a) Radio [<input type="checkbox"/>] (b) Television [<input type="checkbox"/>] (c) National Newspapers [<input type="checkbox"/>] (ii) University College Website [<input type="checkbox"/>] |
| (iii) A past student [<input type="checkbox"/>] (iv) Any Other;..... (please, specify). |

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| SECTION H | DECLARATION BY APPLICANT |
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|---|--|
| I do solemnly declare that the information provided by me on this form is true, accurate and should the information be found to be false, I would be denied admission or withdrawn from the University College. | |
| Signature of Applicant:Date: | |

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| SECTION I | ENDORSEMENT BY WITNESS <i>(Refer to next page for qualification of witness)</i> |
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| | |
|---------------------|-----------|
| Name: | |
| Address: | |
| E-mail: | Tel. No.: |
| Signature and Stamp | Date: |

QUALIFICATION OF WITNESS

This must be a person of high repute who has known the applicant for not less than three years. One of the following witnesses is acceptable:

- * Lawyer
- * Senior Civil Servant
- * The Head of an Educational Institution (Senior High School, College of Education, Polytechnic, University).
- * University Lecturer
- * Medical Doctor

He/She should endorse the applicant's photographs and certified copies of all relevant certificates.

SECTION J

SUBMISSION OF APPLICATION FORM

The completed application form must be returned with all the necessary documents mentioned in SECTION F to:
The Registrar

Christian Service University College, P.O. Box KS 3110, Kumasi. - Ghana

Tel: +233 (0) 3220-28781/ 0208675313 e-mail: info@csuc.edu.gh website: www.csuc.edu.gh

**For further enquiries applicants may contact the University College on the following Telephone Numbers;
Information Desk: +233 (0) 3220-28781/39258/39303; Alternatively, you can call the Admissions Office hotline:
03220-28781(Ext.223)**

SECTION K

ACADEMIC PROGRAMMES

CSUC SCHOOL OF BUSINESS

■ BACHELOR OF BUSINESS ADMINISTRATION

Specialization Options

- (a) BBA Accounting (b) BBA Banking & Finance (c) BBA Human Resource Management
(d) BBA Marketing (e) BBA Purchasing and Supply Chain Management

FACULTY OF HUMANITIES

■ BACHELOR OF ARTS IN COMMUNICATION STUDIES

Specialization Options for level 300 applicants

- (a) Advertising (b) Electronic Journalism (c) Print Journalism (d) Public Relations

■ BACHELOR OF ARTS IN PLANNING AND SOCIAL DEVELOPMENT

■ BACHELOR OF ARTS IN THEOLOGY WITH ADMINISTRATION (Regular & Sandwich)

FACULTY OF HEALTH AND APPLIED SCIENCE

■ BACHELOR OF SCIENCE IN NURSING

■ BACHELOR OF SCIENCE IN PHYSICIAN ASSISTANT STUDIES

■ BACHELOR OF SCIENCE IN COMPUTER SCIENCE

■ BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY

FACULTY OF EDUCATION

■ BACHELOR OF EDUCATION IN EARLY CHILDHOOD EDUCATION

■ BACHELOR OF EDUCATION IN BASIC EDUCATION

■ CERTIFICATE IN EARLY CHILDHOOD EDUCATION

NB: Applicants should note that they are also supposed to use the attached scratch card to fill the online form by following the instructions at the back of the card.